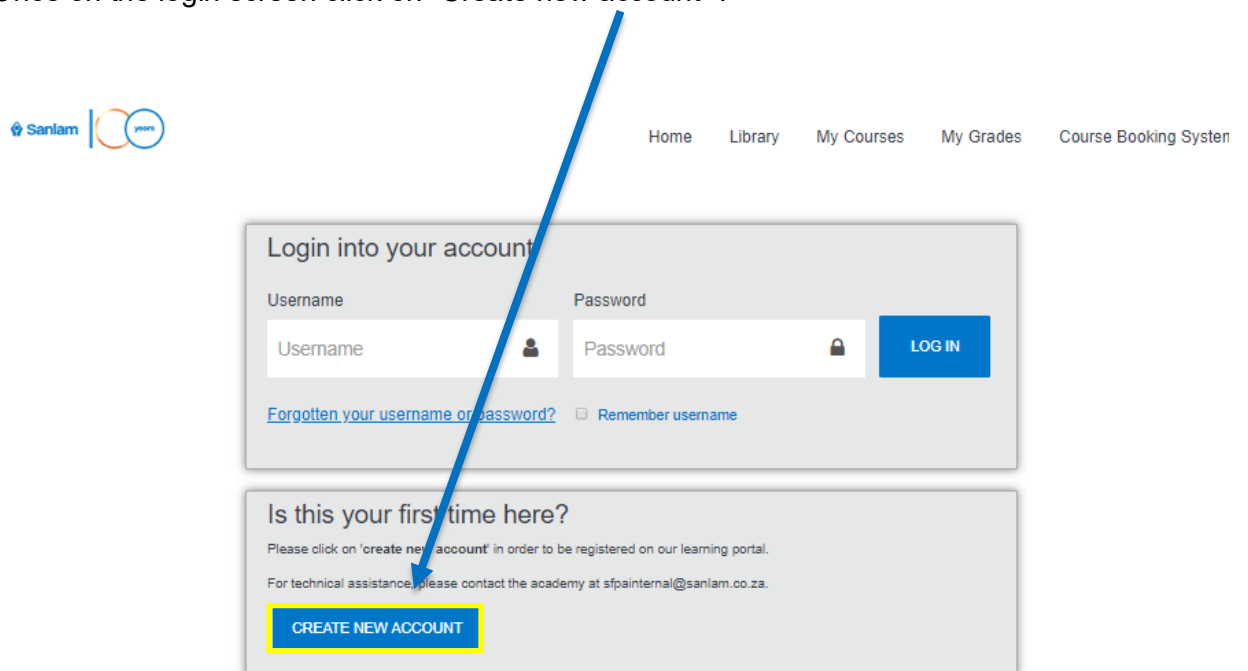


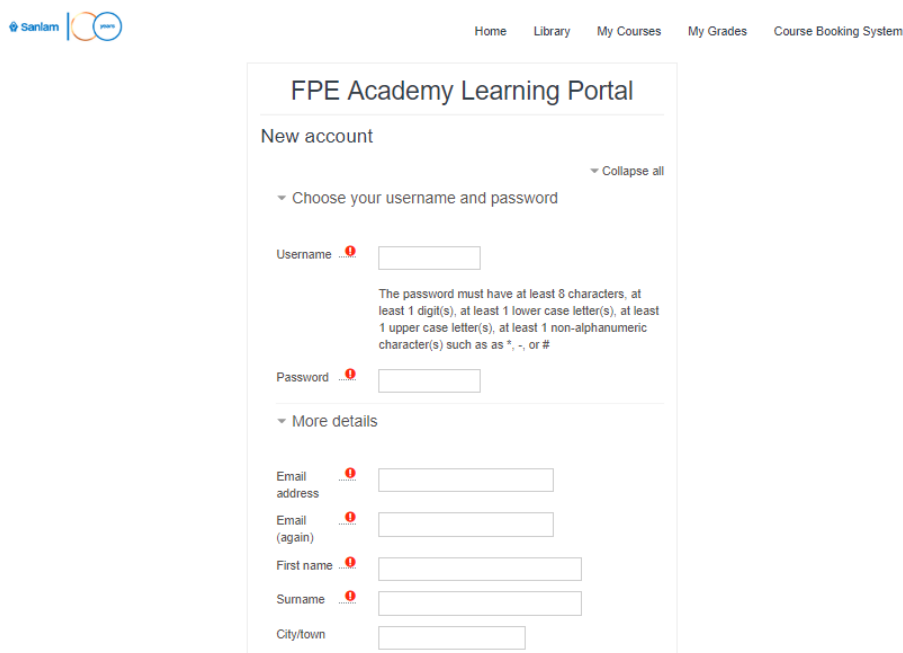
How to complete your Product Specific Training:

1. Link: <https://www.sanlamelearning.co.za/login/index.php>
2. Once on the login screen click on “Create new account” :



The screenshot shows the login interface for the Sanlam Learning Portal. At the top left is the Sanlam logo. The top right navigation menu includes links for Home, Library, My Courses, My Grades, and Course Booking System. The main content area is divided into two sections. The first section, titled "Login into your account", contains input fields for Username and Password, a "LOG IN" button, and links for "Forgotten your username or password?" and "Remember username". The second section, titled "Is this your first time here?", contains instructions and a "CREATE NEW ACCOUNT" button highlighted with a yellow border. A blue arrow points from the "Create new account" text in the instructions to the "CREATE NEW ACCOUNT" button.

3. Then complete all your information as required.



The screenshot shows the "New account" registration form in the FPE Academy Learning Portal. The form is titled "New account" and has a "Collapse all" option. It is divided into two main sections: "Choose your username and password" and "More details". The "Choose your username and password" section includes a "Username" field, a "Password" field, and a password strength indicator. The password strength indicator states: "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as *, -, or #". The "More details" section includes fields for "Email address", "Email (again)", "First name", "Surname", and "City/town".

4. Once all your information is filled in, click on “Create my new account” at the bottom of the screen.



CREATE MY NEW ACCOUNT

5. Confirmation Message will then pop-up

Your e-mail address here

An email should have been sent to your address at

It contains easy instructions to complete your registration.

If you continue to have difficulty, contact the site administrator.

CONTINUE

When you see this message pop-up you need to check your e-mails in order to verify your registration.

PLEASE NOTE: If you click on the "continue" button on the screen it will redirect you to the login page. If you try logging in this message will pop-up again.

6. Once you receive your verification e-mail, **click on the link in the e-mail in order to verify your e-mail address.**

FPE Academy Learning Portal: account confirmation Inbox x



Admin User (via FPE Academy Learning Portal) <noreply@www.sanlamelearning.co.za>
to me ▾

Hi Tammy Vries,

A new account has been requested at 'FPE Academy Learning Portal'
using your email address.

To confirm your new account, please go to this web address:

<https://www.sanlamelearning.co.za/login/confirm.php?data=YQehg1aehTVkE14/tammy%40123>

In most mail programs, this should appear as a blue link
which you can just click on. If that doesn't work,
then cut and paste the address into the address
line at the top of your web browser window.

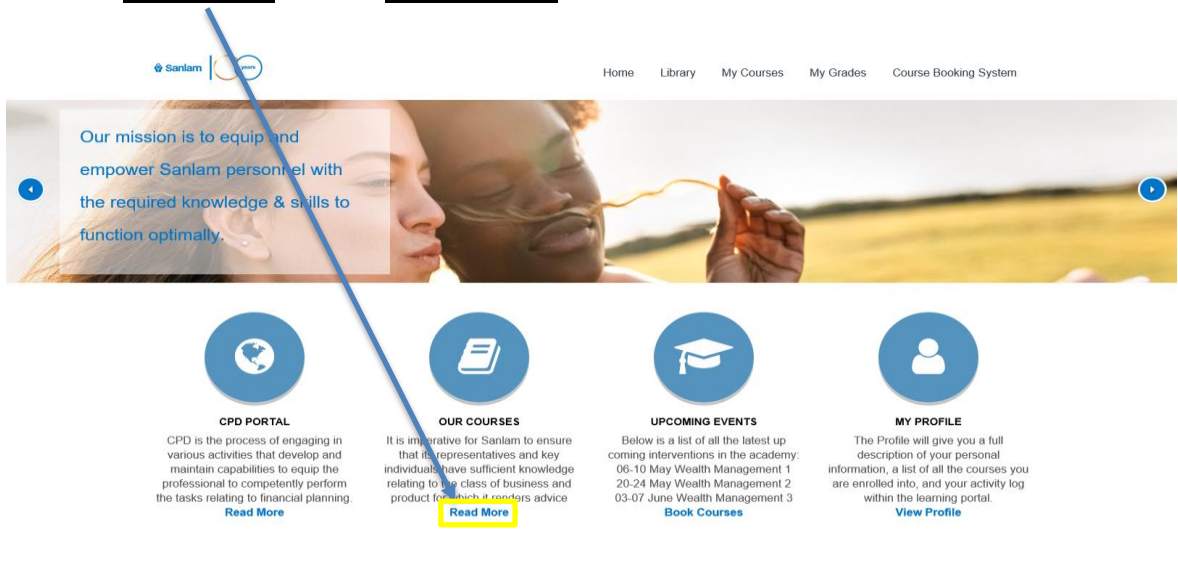
If you need help, please contact the site administrator,

Admin User
aviwe.foji@sanlam.co.za

7. A new tab will open with your registration confirmation message then click on "**Continue**":





8. You will then be redirected to the **Sanlam eLearning Home Page**. You then have to click on "**Read more**" under "**Our courses**".




9. Once on the Courses page you will click on "**Go to Training Portal**" under "**Sanlam Corporate Product Specific Training**".



Sanlam  Home Library My Courses Course Booking System



◀ Previous Page

 The Distribution Academy proudly offers you the following courses:

Regulatory Exam

Complete the compulsory regulatory exam within the required 2 years with the help of facilitated learning.

[Book a Course](#)

Qualifications

Earn an industry recognised NQF level 5 qualification National Certificate in Wealth Management.

[Book a Course](#)

Continuous Professional Development

Engage with a variety of CPD activities to fulfill your CPD requirements during the CPD Cycle.

[Visit our CPD Portal](#)

Sanlam Corporate Product Specific Training

Demonstrate and record that it has met all the requirements at regular and appropriate times the competence of representatives and key individuals.

[Go to Training Portal](#)

Sanlam Corporate Class of Business

It is imperative for Sanlam to ensure that its representatives and key individuals have sufficient knowledge relating to the class of business and product for which it renders advice.

[Go to Training Portal](#)

10. On the next screen you then scroll down and click on **“Go to training”** under **“Sanlam Umbrella Solutions”**.

ACA Employee Benefits

The ACA business comprises of the administration of freestanding and umbrella retirement funds as well as employee benefit consulting (on retirement funds, investment, and insurance and health products) and actuarial services.

[Go to Training](#)

Sanlam Group Risk

To assist employers, group risk products are designed to insure employees and protect their families in the event of death, disablement or serious illness prior to their retirement. Along with retirement savings, group risk benefits such as life insurance (a type of death-in-service benefit), accident insurance, disability income protection, and severe illness insurance form an important part of an employee's benefit package.

[Go to Training](#)

Sanlam Employee Benefits Investments

Sanlam Employee Benefits Investments (SEBI) is a leading provider of investment and retirement fund solutions for Corporates and Retirement Funds. The team specialises in goal-based investment solutions pre- and post-retirement, including Annuities, Guaranteed investment products, as well as Pooled and Tailored investment solutions.

[Go to Training](#)

Simeka Health

Simeka Health is an independent healthcare brokerage that provides healthcare solutions and advice to clients. They represent a select group of medical schemes, primary care and gap cover insurers.

[Go to Training](#)

Sanlam Healthcare Consultants

Sanlam Health provides medical scheme administration, wellness solutions to corporates and medical schemes and health care solutions to medical schemes.

[Go to Training](#)

Sanlam Umbrella Solutions

Sanlam Umbrella Solutions is the product owner of all Sanlam sponsored umbrella funds, i.e. Sanlam Umbrella Fund, and Unity Umbrella Fund. Our platform enables employers to offer their employees packaged, flexible retirement savings and group insurance. We are also a significant distribution partner for SEBI and SGR.

[Go to Training](#)

11. You will then be on the Sanlam Umbrella Solutions welcome screen, on this screen click on **“1.7 Pension Fund Benefit”**.

Welcome to Sanlam Umbrella Solutions: Product Specific Training

Sanlam Umbrella Solutions is the product owner of all Sanlam sponsored umbrella funds i.e. Sanlam Umbrella Fund; Unity Umbrella Fund; Sanlam Plus Preservation Fund & ACA Plan Funds. Our platform enables employers to offer their employees packaged, flexible retirement savings and group insurance and we are a significant distribution partner for SEBI and SGR.

Ensure that you enrol onto the course before proceeding:

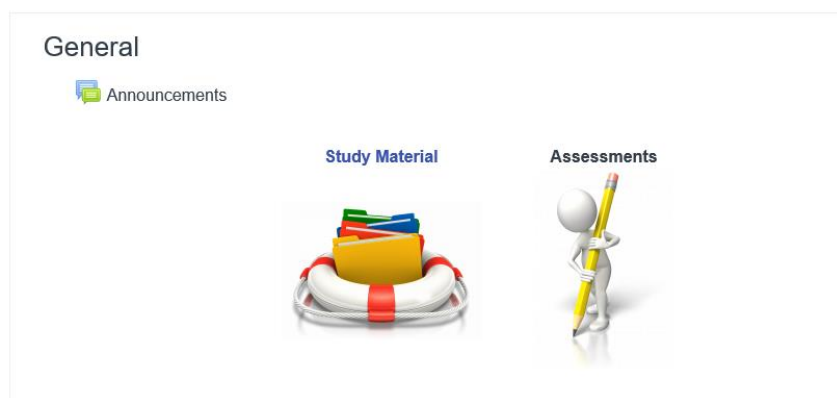
Search courses: [GO](#)

▼ Collapse all

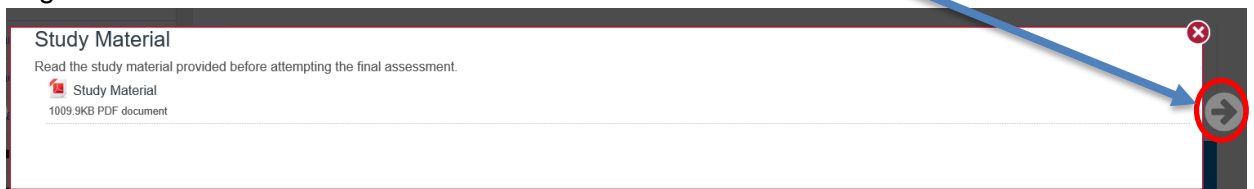
- ▼ **1.7 Pension Fund Benefit**
- Sanlam Unity Umbrella Fund i
- Sanlam Umbrella Fund i

The menu will then drop down giving you the Sanlam Unity Umbrella fund and the Sanlam Umbrella Fund as options, click on the assessment you wish to complete.

12. On the next screen you will see the options for “Study Material” and “Assessments”



13. You can download the study material then click on the **arrow on the side** of the option to get to the assessment menu.



14. On the assessment menu, click on “**Final assessment**” to begin the assessment

15. Once you complete the test, you will be redirected to the page that shows you all your answers saved. You can either “Return to attempt” to go back to answers you might want to change or you can click on “Submit all and finish”

30	Answer saved
31	Answer saved
32	Answer saved
33	Answer saved

RETURN TO ATTEMPT

Time left **0:53:46**

This attempt must be submitted by Monday, 16 September 2019, 2:50 PM.

SUBMIT ALL AND FINISH

16. You will then be redirected to a page where your answers are marked and you are able to review it, once done, scroll to the bottom of the screen and click on **Finish review**
17. Should you obtain a percentage of 70% or higher you then click on "Get your Certificate" in order to download your certificate.